

# Manual Sample Registration

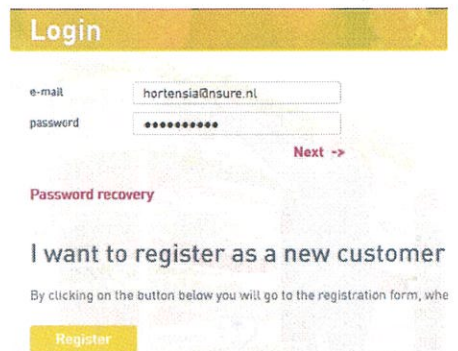
Before sending the sampling card to Hill Laboratories for analysis, it must be registered at the NSure website [www.nsure.eu](http://www.nsure.eu). This guide explains how this is done.

**Step 1** Open the website of NSure ([www.nsure.eu](http://www.nsure.eu)) and click on **MyNSure**.



**Step 2** Login with your **e-mail** and **password** on your MyNSure account.

New customer? Please click on the “Register” button and register yourself. After completing the registration form, you will receive a confirmation mail in a few minutes. You **must activate your account** by clicking on the link ‘confirm your registration’. As soon as you activated your account, you can proceed with the sampling registration in MyNSure.



**Step 3** Choose 'Sample registration' and enter your sample code (on the back of the sampling card, for example; 001234ABC). Click on the “Send” button. Complete the requested sample details and click on the “Send” button.



**Step 4** Send the sampling card(s) to Hill Laboratories, using enclosed courier bag.

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**Samples must be registered before sending to Hill Laboratories.  
Non-registered samples cannot be analysed!**